## **Quick Reference Guide**

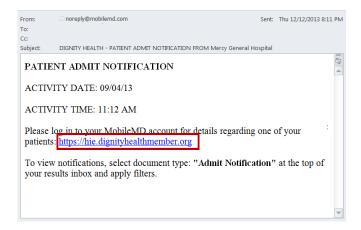
Version 4.3.2

## **Enhanced Notifications**

 An Enhanced Notice: ED Visit, Admit, Discharge or Admit/ Discharge Cancellation is automatically generated and sent to the PCP when a patient registration event occurs.

Registration Event	Notification Type Sent			
Patient direct admit to Inpatient	Admit			
ED patient admit to Inpatient	Admit			
Observation admit to Inpatient	Admit			
Patient admit to Observation	Admit			
Patient Discharge	Discharge			
ED Registration	ED Visit			
Patient Admit Cancellation	Admit Cancellation			
Patient Discharge Cancellation	Discharge Cancellation			

 Based on the PCP's user preferences, the HIE generates an email message and/or a mobile text alert. The email/text alert does not contain PHI but does contain basic information and a hyperlink to the HIE portal.

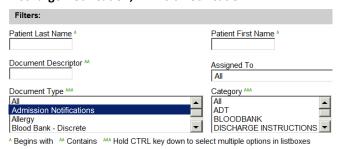


- 3. Select the **hyperlink** to be redirected to the HIE portal.
- 4. Enter your **Username** and **Password**.



5. The screen defaults to the Results Inbox. If the Results Inbox is not the landing page, select the **Results** tab in the navigation menu.

For a Document Type search, select Admission Notification,
Discharge Notification, ER Visit Notification.



- 7. Search for multiple descriptions within a listbox by holding the **CTRL key** and clicking the **Document Type**.
- 8. Select **Apply Filter** or hit **Enter**.
- 9. Select the **patient's name(s)** to view the notification details.

Date	Patient	Document Type	Document Descriptor	
08/28/2013	Conroy, Mary	Admit Notification	Admission Notificati	
09/17/2013	Conroy, Mary	Discharge Notification	Discharge Notificati	
08/28/2013	Conroy, Mary	ER Visit Notifications	Emergency Visit Noti	
08/28/2013	Conroy, Mary	Admit Notification	Admission Notificati	

10. Inbox Notifications contain patient demographics, facility information and the reason for the visit, if available.



11. Select the **Document Tree** icon to view patient results.

Patient	Document Type	Document Descriptor	Route Physician	Last Comment		
Conroy, Mary	Admit Notification	Admission Notificati	Harris, Frank		<b>";</b>	<b></b>
Conroy, Mary	Discharge Notification	Discharge Notificati	Harris, Frank		<b>"</b>	<b></b>
Conroy, Mary	ER Visit Notifications	Emergency Visit Noti	Harris, Frank		<b>"</b>	<b></b>

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